



THE EXPORT PROCESSING ZONES ACT, 2002 AS AMENDED BY EXPORT PROCESSING ZONES AUTHORITY ACT, 2006

APPLICATION FOR OPERATOR’S LICENSE

(Pursuant of section 6 of the Export Processing Zones as amended Act No. 2006 and Regulation 15 of the Export Processing Zones (General) Regulations, 2003)

NOTES AND GUIDELINES FOR COMPLETING THE APPLICATION FORM

1. The information you provide in the Application Form will assist us in approving your Project in the Export Processing Zones.
2. Please, therefore, complete all sections as required. It is important that you assess your requirements such as Facility, Utility, affluent treatment and Manpower accurately before filling in the Application Form.
3. An incomplete Application Form could result in delays in approving your Application.
4. In filling the Form, please follow the HSC (Harmonized System Coding) for product codes related to import/export/re-export and use the Metric System for all units of measurements and US Dollars (\$) or Tanzania Shillings for currency details.
5. Please tick appropriate boxes, if any, and provide accurate information in the space provided. If more space is needed for any of the sections, please, attach an extra sheet.
6. The submission of this Form does not constitute and automatic acceptance or approval by the Export Processing Zones Authority of your Application.
7. The information provided in the Application Form will be dealt in strict confidence.
8. This Form should be filled and submitted in four original copies.
9. Completed Application Form should be submitted to the Export Processing Zones Authority, Benjamini William Mkapa SEZ, Mabibo External , P. O. Box 12112 or Fax: +255 22 2925061, Dar es Salaam, or Website: www.epza.go.tz.

A. PARTICULARS OF THE APPLICANT COMPANY.

Name: _____

Physical Address: _____

Postal Address: _____

Telephone: _____

Fax: _____

E-mail _____

Web Site: _____

B. COMPANY PROFILE

1. Date of Incorporation: _____

2. Particulars of Directors/Shareholders:

<i>Name of Shareholders</i>	<i>Nationality</i>	<i>Number and Value of Shareholders</i>	<i>Residential Address</i>

3. Description of The Company's Intended Business/Operations.

(i) Type of Activities/Operations _____

(ii) Type of main products/Services _____

(iii) Location of the EPZ _____

(iv) Owner of the Infrastructure _____

(v) Capital Structure _____

(a) Total Capital

(i) Authorized capital _____

(ii) Paid up capital _____

(b) Investment Outlay

<i>Foreign Equity</i>	<i>Local Equity</i>	<i>Foreign Loan</i>	<i>Local Loan</i>	<i>Suppliers Credit</i>	<i>Others</i>	<i>Total</i>

(vi) Capital Expenditure Structure.

<i>Description</i>	<i>1st Year</i>	<i>2nd Year</i>	<i>3rd Year</i>	<i>4th Year</i>	<i>Total Amount</i>
Premises (Building – if constructed at your cost or rented)					
Equipment					
Working capital					
Others					
Total					

C. DETAIL OF MACHINERY/EQUIPMENT

<i>Major items of Machinery</i>	<i>Condition (New or Used)</i>	<i>Country of Origin</i>	<i>Cost</i>

D. PRODUCTION SCHEDULE

	<i>1st Year</i>		<i>2nd Year</i>		<i>2nd Year</i>
<i>Qty</i>	<i>Ex-Factory Value(US\$)</i>	<i>Qty</i>	<i>Ex-Factory Value(US\$)</i>	<i>Qty</i>	<i>Ex-Factory Value(US\$)</i>

E. RAW MATERIAL/COMPONENTS

<i>Raw Materials/Components</i>	<i>Source</i>		<i>Quantity</i>	<i>Value</i>
	<i>Local</i>	<i>Foreign</i>		

F. UTILITY REQUIREMENTS

Please indicate your Utility requirements in terms of:

Electricity: MD (Maximum Demand): _____ KVA

Water – Industrial: _____ Gallons/day

Gas: _____ Cubic meters/day

Telephone: _____ No. of Lines (including Faxes)

Others: _____

G. SALES SCHEDULE

<i>Products</i>	<i>1st Year</i>			<i>2nd Year</i>			<i>3rd Year</i>		
	<i>Sales % Qty</i>		<i>Value</i>	<i>Sales % Qty</i>		<i>Value</i>	<i>Sales % Qty</i>		<i>Value</i>
	<i>Local</i>	<i>Export</i>		<i>Local</i>	<i>Export</i>		<i>Local</i>	<i>Export</i>	

H. EMPLOYMENT SCHEDULE

Employment Category	<i>1st Year</i>		<i>2nd Year</i>		<i>3rd Year</i>	
	<i>Local</i>	<i>Foreign</i>	<i>Local</i>	<i>Foreign</i>	<i>Local</i>	<i>Foreign</i>
Management Staff						
Technical and Supervisory Staff						
Workers (a) Skilled (b) Unskilled						
Other						

I. LIST OF ATTACHMENTS

1. Copy of the Memorandum of Association/Charter/Constitution of the Company.
2. Copy of the Articles of Association or Rules for Conduct of business.
3. Copy of the Certificate of Incorporation.
4. An Export Business Plan by Products, Markets and others.
5. An EIA Report.
6. Copy of Receipts of the necessary initial fees.

J. DECLARATION

I am aware that the information given hereinabove constitutes the basis upon which the Agent may grant the License for Operations in the Export Processing Zones. Any Information which proves to be false and contrary to what have been declared hereinabove is, consequently and offence under the Export Processing Zones Amended Act. 2006.

I _____ who is _____ of
 (Name of Signatory) (Title of the Signatory)

_____ Limited, the applicant, hereby declare that to the best of my knowledge and belief, all the particulars furnished, in the application are true and correct. I, therefore, undertake to indemnify the Agent for any misrepresentation, deliberate omission and any information that may, in the future, prove to be false.

Date: _____

Signature: _____
 And Seal/Stamp